

How to Use This Documentation

WP4 Packet: Digitalization and the Rights of Older People

This documentation packet is designed for facilitators, trainers, and project partners delivering presentations or workshops on digitalization and its impact on the rights of older people in the EU. It offers a complete toolkit that can be used as-is or adapted to local contexts and audiences.

What's in the Packet?

File

Purpose

WP4 Presentation light v6.pptx

Core presentation slides (30–45 minutes) covering key topics, statistics, and visuals.

WP4 Presentation Notes.docx

Detailed speaker notes with full scripts, background info, and suggested phrasing. Ideal for preparation or for inexperienced presenters.

WP4 Presentation Handout.docx

Easy-to-read participant handout summarizing key concepts. Designed for older audiences. Can be printed or shared digitally.

WP4 Adult Educators' Feedback Questionnaire v1.docx

Feedback form tailored for professionals (e.g., adult educators, social workers). Helps evaluate relevance and potential impact.

WP4 Older Adults Feedback Questionnaire v1.docx

Feedback form tailored for senior participants. Uses clear language and focuses on comprehension and usability.

Disclaimer

St@ndbyMe is a project partnership, co-funded through the European Commission. This publication reflects the views only of the authors, and the European Commission cannot be held responsible for any use which may be made of the information contained therein.

St@ndbyMe - Erasmus+ Project, Action type "Cooperation partnerships in adult education", Grant number: 2022-1-SE01-KA220-ADU-000088626

How to Navigate the Packet

1. Read the Presentation Notes First

Start with WP4 Presentation Notes.docx. This document explains the logic, goals, and recommended delivery style. It provides full talking points and context that go beyond the slides.

2. Customize the Slides if Needed

Open WP4 Presentation light v6.pptx. Adapt the content to fit your local audience (e.g., language, policy examples, visuals).

3. Distribute the Handout to Participants

Use WP4 Presentation Handout.docx to support understanding during or after the session.

4. Collect Feedback After the Session

Choose the appropriate questionnaire:

- For professionals → Adult Educators' Feedback Questionnaire
- For seniors → Older Adults Feedback Questionnaire

How to Adapt the Materials

- Languages: The documents are in English. Translate as needed.
- Logos & Branding: Insert your own project, city, or organization logos.
- Local Policy Examples: Update the examples to better reflect national or regional programs.
- Accessibility: Use large fonts, clear headings, and simple navigation in handouts/slides.

Suggested Use Scenarios

- Public presentations at libraries or senior centers
- Workshops for caregivers, NGOs, and educators
- Policy briefings for city councils or local digital inclusion networks
- EU project partner dissemination events

Questions?

For support, further templates, or translations, contact the WP4 coordination team or the original presenter:

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Translations and adaptations of this documentation will be available in Czech, Greek, and Swedish before the end of 2025. In addition, interested individuals and institutions can access background knowledge on the topic through MOOC courses available through the St@ndbyMe learning platform (www.standbymelearning.eu) or directly through <https://adulthoodeduc.gr/e-learning/login/index.php>. These online courses provide a broader context on digitalization and the rights of older people, enriching the learning experience for both educators and participants.

This documentation and training pack were created by Steven McAvinue as part of the St@ndbyMe project.

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